

Standard Bidding Document

TECHNICAL BID



Santal Bidroha Sardha Satabarshiki Mahavidyalaya

Santal Bidroha Sardha Satabarshiki Mahavidyalaya

Goaltore, PaschimMedinipur-721128

Phone: (03227) 288 063

E-Mail:sbssm_goaltore@rediffmail.com

NOTICE INVITING PRE-QUALIFICATION CUM - TENDER (TWO COVER SYSTEM)

SBSSM/NIT/06B/2025(2nd Call) Dated 09.10.2025

Memo No. SBSSM/AC/26/2025

Dated: 09.10.2025

For and on behalf of Santal Bidroha Sardha Satabarshiki Mahavidyalaya, the Principal, Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur, invites Online e- Tender item wise rate tenders for each of the following works by two cover system. Pre-qualification documents (Bidders1, and document for specification wise for Technical Document) in a separate cover and Bid document with BOQ rate in another cover are to be submitted by the qualified Suppliers, Publishers, Seller, Manufactures and any other eligible Bidders who satisfy the terms and conditions set out in pre-qualification document. E-tender for the work detailed in the table below (Submission of Bid through online).

Sl. No.	Nameofthework	Required Quantity	Earnest Money (Rs.)	Completion Time
(1)	(2)		(4)	(6)
1	Supply of two ton Hi-Wall inverter type split Air conditioner. (Make – Blu star / Hitachi / Daikin / Voltas) Specification is annexed.	02 (two) Nos.	5000.00	30(Thirty) Days
2	Supply and Installation of Cannon IR 2925 xerox machine. Specification is annexed.	01 (One) No.	5000.00	30(Thirty) Days

Intending bidders may download tender documents from e-procurement portal of Govt. website www.wbtenders.gov.inThe pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **(as per Server Clock)**. Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bids. In the event of e-Filing intending bidder may download the tender document from the website: www.wbtenders.gov.in directly by the help of Digital Signature Certificate and **earnest money may be remitted through NEFT/RTGS challan from the e-tendering portal** in favour of Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur and also to be documented through e-filing. The Scan copy of NEFT/ RTGS Challan from the e-tendering portal should be uploaded in file. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in>.The bidders shall have to submit the hard copy of the documents to the tender inviting authority as and when required. Failure to submit hard copy within the time period prescribed for the purpose may be considered as an attempt to disturb the tendering process and may be

dealt with accordingly legally including blacklisting of the bidder and also forfeiting of earnest money.

A. Terms and conditions:

1. Bidders are advised to study all **technical and financial** aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the Bidder's risk and may result in the rejection of the bid.
2. The financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders will be declared after technical evaluation and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given in our college website **www.sbssmahavidyalaya.in**. No individual intimation will be given. Name of the qualified bidders will be displayed **in the college Website**.
3. **The Principal, Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur, reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.**
4. The bidder must submit Tender Specific Authorization Certificate of Manufacturer to sale the Product from Zonal OEM Office to participate in the tender undersigned by authorized signatory from the Manufacturer. The bidder should submit their Technical Bid without any deviation as per the technical compliance from OEM on their Letter Head.
5. The bidder must upload the Particulars Technical Specification Sheet with Signature.
6. Intending tenderers should produce credentials of a similar nature of work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, Intending tenderers should produce credentials of 2(two) similar nature of work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

7. Same value or higher Copy of Work Order / Work Completion Certificate with work value duly signed by Competent Authority from Central (India) / State Government Department/Institute, Autonomous Institute/Agency/Office/University Funded by Central/State Government showing that the Bidder should have executed (completed) for supply, installation and Commissioning of Similar nature of Items mentioned in this tender document and turn over 40% of estimated present tender cost for any single financial year out of the last three (03) financial years. The Tenderer should submit Photocopy of Income Tax return for the last 3 years, GST Registration certificate, GST Current Return, PAN, Trade license renewed for the current financial year and Professional TAX Certificate with Current Payment Certificate. The tender inviting authority shall verify the above mentioned documents (in original) which are mandatory for the participation before issuance of the work order. Paying slip of (EM, bid document) should be furnished (Scan Copy).
8. All bidders should submit their West Bengal Sale & Service Support office address details with documents. Post-sales service should be available from the end of the OEM and bidder as and when required.
9. The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only in rupees.
10. No advance payment or payment against Proforma invoice will be made. Payment will be made after receipt, inspection, and installation/ testing. All damaged or unapproved goods shall be return date the bidder's risk and cost and the incidental expenditure there upon shall be recovered from the concerned party. The company or bidders should ensure quick backup response in case of equipment failure which should be replaced if needed within 48 hours of the distress call.
11. The purchase order or work order for the entire quantity can be placed either in one lump sum or as per the requirement through repeat order subject to availability of fund of the required items. The quantity shown is tentative and may increase or decrease. On acceptance of work order, the date of delivery should be strictly adhered to otherwise, the **Principal of Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur** reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the **Principal of Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur** will be at liberty to make purchase through other sources.

12. **Payment of bill will be made through crossed account payee Cheque or electronic payment (NEFT) or ePFMS portal by Print Payment Advices only after delivery and successful installation of each of the item after deduction of 10% security and others taxes as per Govt. norms. Security deposit is refundable after six months subject to the condition of successful running of the items.**
13. The rates should remain valid for the period up to March 2026. The rates once accepted will not be changed under any circumstances.
14. **Refund of EMD:** The Earnest money of all the unsuccessful tenderers/bidders will be refunded after submission of application with original bank transaction slip from the tenderer/ bidders to the office of the **Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur**. The Earnest money deposited by the successful tenderer/bidders will be converted into security deposit. No interest will be paid by the tender accepting authority.
15. **Bidder with the highest discount (Less) will be selected as the lowest bidder.**
16. Tender submitted shall remain valid for a period of 180 calendar days from the date of opening of tender.
17. Time of completion of the contract is 30 days from the date of issue of Work Order.
18. The Principal, Santal Bidroha Satabarshiki Mahavidyalaya will accept the Tender. He does not bind himself to accept otherwise the lowest Tender and reserves to himself the right to reject any or all of the Tenders received without assigning any reason thereof.

B. METHODOLOGY OF SUBMISSION OF BID AND ITS EVALUATION:

The Bidder has to accept unconditionally the on-line user portal agreement which contains the acceptance of all the Terms and Conditions of NIT, including Commercial and General Terms & Conditions and other terms, if any, along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line in order to become an eligible Bidder. No conditional bid shall be allowed / accepted. The Bidder must comply with all the terms & conditions.

C. Confirmatory Documents:

The Bidder must upload scanned copies of various documents required for eligibility and all other documents as specified in the Tender Document while submitting his bid. The Bidder will have to give an undertaking online that if the information / declaration / scanned documents furnished in support of the same in respect of Eligibility Criteria are found to be wrong or misleading at any stage, they will be liable to punitive action. Any other document uploaded which is not required as per the terms of the Tender Document shall not be considered.

D. TechnicalParameterSheetandCommercial Sheet:

The **Technical Parameter Sheet** (TPS) containing the technical specification parameters for each tendered item **along with “commercial parameters”** will be available for download in PDF format. This will be downloaded by the Bidder and he/she will furnish all the required information on this PDF file. Thereafter, the Bidder must upload the same PDF file during Bid submission in **Cover-I**. Non-compliance of any of the technical parameter of specification for any of the item will disqualify the Bidder for that item. Non-compliance of **any of the commercial parameters** will disqualify the Bidder for all the items. The Technical **cum Commercial** Parameter Sheet, which is incomplete and not submitted as per instructions given above, may lead to rejection of one or all the items automatically by the system.

E. PriceBid /BOQ:

The Price Bid containing the Bill of Quantity (BOQ), which is in Excel Format, will be uploaded during tender creation. The Price bid / BOQ will be downloaded by the Bidder and the rates, taxes & duties, etc., for the offered items will be quoted in the same Excel file along with the price. Thereafter, the Bidder must upload the same Excel file during bid submission in **Cover-II**.

F. CompositePrice:

If the Price-bid is on MODULE BASIS, the Bidders should quote for all tendered items, and the L-1 will be decided on MODULE BASIS and all the items shall be procured from single source as single unit.

All documents should be submitted to the Bidders1 file / folder for the purpose of TechnicalEvaluation.

Santal Bidroha Sardha Satabarshiki Mahavidyalaya

Goaltore, Paschim Medinipur-721128

Phone: (03222) 275 426

List of Important Dates of Bids

Particulars	Date and Time (Server Time)
Publishing Date	10.10.2025 at 10.00 a.m.
Document download start date (online)	10.10.2025 from 10.00 a.m.
Tender submission start date (online)	10.10.2025 from 10.00 am
Tender submission closing date (online)	27.10.2025 at 04.50 p.m.
Date of Technical Bid Opening	29.10.2025 from 05.00 p.m.
Date of Financial Bid Opening	Will be declared after volution of Technical Bids.
Place of opening bids	Santal Bidroha Sardha Satabarshiki Mahavidyalaya, Goaltore, Paschim Medinipur-721128

Handwritten signature
Principal
S.B.S.S. Mahavidyalaya, Goaltore,
Paschim Medinipur, Pin-721128
Principal

Santal Bidroha Sardha Satabarshiki Mahavidyalaya,
Goaltore, Paschim Medinipur - 721128.

Handwritten signature
9/10/25

Memo No. SBSSM/AC/26(7)/2025

Dated: 09.10.2025

Copyforwarded for information and wide publications:-

1. Three (03) wide circulated newspapers: AJJKAL, BUSINESS STANDRAD ENGLISH AND HINDI edition
2. College Website: www.sbssmahavidyalaya.in
3. The B.D.O., Garhbeta-II, Goaltore, Paschim Medinipur
4. Co-Ordinator, RUSAPMU, SBSS Mahavidyalaya
5. Accountant, SBSS Mahavidyalaya
6. Convener, Purchase Committee, SBSS Mahavidyalaya
7. Notice Board of SBSS Mahavidyalaya

Handwritten signature
Principal

Santal Bidroha Sardha Satabarshiki Mahavidyalaya,
Goaltore, Paschim Medinipur - 721128.

Handwritten signature
Principal
S.B.S.S. Mahavidyalaya, Goaltore,
Paschim Medinipur, Pin-721128
9/10/25