

# Santal Bidroha Sardha Satabarshiki Mahavidyalaya

ESTD - 2005

NAAC Accredited B+ Grade College

Affiliated to Vidyasagar University & Recognized by UGC (under 2(f) & 12B)

P.O: Goaltore, Dist: Paschim Medinipur, PIN – 721128

Phone & Fax: 03227-288063, Email: [principal@sbssmahavidyalaya.ac.in](mailto:principal@sbssmahavidyalaya.ac.in), Website: [www.sbssmahavidyalaya.ac.in](http://www.sbssmahavidyalaya.ac.in)



Ref: SBSSM/NIT/ 11 /2023

Date: 16. 10. 2023

## Notice Inviting Tender

Sealed quotations/ tenders (including delivery charge to the college) are invited from reputed agencies/suppliers for the following stationary goods items of Santal Bidroha Sardha Satabarshiki Mahavidyalaya within 22-11- 2023 up to 12:00 p.m. by post or to be dropped in the Box kept for Tender at the Office of Santal Bidroha Sardha Satabarshiki Mahavidyalaya.

Sl. No.	Name of items with specifications	Brand
1.	A4 Color Paper	JK Max, JK Easy Copier, JK C MAX, JK Copier
2.	A4 Size envelop Cloth	Any Brand
3.	A4 size Photo Paper	JK Cedar 100GSM
4.	A4 Size White Paper (Xerox paper)	JK Max, JK Easy Copier, JK C MAX, JK Copier
5.	Arch file	Any Brand
7.	Meeting Resolution Book	Any Brand
8.	Binder Clip	Any Brand
9.	Bond Paper	Any Brand
10.	Box File	Any Brand
11.	Button Folder	Any Brand
12.	Calculator (Normal)	Casio
13.	Carbon Paper	Any Brand
14.	Cloth A3 Size envelops	Any Brand
15.	Cloth A4 Size envelops	Any Brand
16.	Paper envelop white and brown	Any Brand
17.	Small Window Envelops	Any Brand
18.	Dispatch Register	Any Brand
19.	Double Hole Punch	Any Brand
20.	Attendance register	Any Brand
21.	Stock Register 450	Any Brand
22.	Fevi Gum	Fevi Gum
23.	Fevi Quick	Fevi Quick
24.	Fevi Stick	Fevi Stick
25.	Fevicol	Fevicol
26.	Gum Bottle	Any Brand
27.	Permanent Marker pen CD-DVD (White, Blue, Black, Red, Green)	Camlin
28.	Permanent Marker pen (White, Blue, Black, Red, Green)	Camlin
29.	White Board Marker pen (Red, Green, Blue, Black)	Camlin
30.	White Board Marker pen ink (Red, Green, Blue, Black)	Camlin
31.	Highlighter (Green, Yellow, Red, Pink)	Camlin
32.	Normal Use & Throw dot pen (Red, Black, Blue)	Any Brand
33.	Heavy Duty Punching Machine	Any Brand

B. D. Seny  
16/10/23

34.	Ink Pad	
35.	Pencil (HB, 2B)	Any Brand
36.	Plastic folder	Any Brand
37.	Rubber Band (Big)	Any Brand
38.	Rubber Band (Small)	Any Brand
39.	Safety Pin	Any Brand
40.	Scale (Steel made)	Any Brand
41.	Scissors (Small and Large)	Any Brand
42.	Sealing Wax	Any Brand
43.	Sharpener	Any Brand
44.	Shorthand Diary	Any Brand
45.	Single Hole Punch	Any Brand
46.	Stapler (big and small)	Any Brand
47.	Stapler pin (big and small)	Any Brand
48.	Stapler Remover	Any Brand
49.	Stapler for 100 pages and above	Any Brand
50.	Sticky pad (Yellow, Green, Red)	Any Brand
51.	Tape 1" Brown	Any Brand
52.	Tape 1" White	Any Brand
53.	Tape 3" Brown	Any Brand
54.	Tape 3" White	Any Brand
55.	Transparent Sheet	Any Brand
56.	U-Clip	Any Brand
57.	Whitener	Camlin

- No other Brand will be considered.
- Vendor must quote the price of each brand in their respective quotation.
- The lowest bidder vendor will be selected for supply the order for 6 month from the date of tender notice.
- Awarded/ selected vendor must bound to supply the goods as per college requirement with their quoted price for 6 months.
- Last date of submission of quotations/ tenders: 22-11- 2023 up to 12 p.m.
- Received quotations/ tenders will be opened at 12:30pm on 24<sup>th</sup> November at 11.30 am.
- The suppliers/ agencies may remain present at the time of opening the quotations/ tenders.
- All quoted rate should include GST etc. and be supplied at the college without any extra charge.
- The College authority reserves the right to reject to contract without giving any reason.

**Terms & Conditions:**

1. The vendor have to submit the following technical papers (self-attested) in a sealed envelope.
2. Copies of credentials and certificates (GST, registration) must be submitted with the tender application.
3. Copy of Permanent Account Number (PAN)
4. The College authority reserves the right to reject any/ all quotations without giving any reason.
5. Suppliers must have proper bank account.

**Copy to:**

1. College Notice Board
2. College Website (<http://www.sbssmahavidyalaya.ac.in/>)
3. BDO Office Notice Board

*A Phadikar*  
(Dr. Amit Phadikar)  
Principal

Principal  
S.B.S.S. Mahavidyalaya, Goaltore  
Paschim Medinipur PIN 721128